



CHAILEY SCHOOL

A Specialist Language and Humanities College

Headteacher: Mrs Helen Key MA (Ed)

13th July 2017

Dear Parents and Carers

As we come to the end of the academic year this is a letter to provide you with information about the end of this term and also arrangements for the start of the new academic year in September. In addition, I will use the opportunity to remind you of expectations, routines and any changes for September.

End of Summer Term

There is an expectation that students will be learning right through the last week of term so please keep ensuring that they have the correct equipment with them.

Lockers

Please remind your children that they must remove all belongings from their lockers including the padlock, as these will be reassigned over the summer. Any locks still remaining on lockers after the end of term will be removed and the contents will be bagged and disposed of after Friday 11th August unless arrangements for collection have been made with Mrs Slade (jslade@chaileyschool.org).

Last Day of Term

We will be finishing school at 1.00pm on Friday 21st July 2017. Normal lessons will take place for periods 1 - 4 until 12.30pm. At this time students will return to tutor bases to be dismissed by 1.00pm. Please note that there will be no lunch service provided in school that day, although there will be food available at break.

The following information details the arrangements made with the transport operators.

- JG Coaches, RDH Services and Seaford and District will be at school just before 1.00 pm, ready to leave at 1.00pm
- CTLA, Regency Travel, Spectrum Cars and Miles Private Hire will collect students from school at 1.00pm.
- Unfortunately, Compass who operate the service buses to Uckfield and Lewes cannot change their scheduled service.

LEWES - Please arrange to pick up your child from Chailey School at 1.00pm or arrange shared lifts with other parents. There is a bus to Lewes leaving the bus stop at the bottom of Mill Lane at 1.08pm but this will entail students crossing the main A275. There is only one bus at this time and it will not be big enough to take all of our students who travel to Lewes.

UCKFIELD - The 121 service does not operate any buses during the day to Uckfield, (only the normal school service). Please can parents of students who travel to Maresfield and Uckfield or anyone else who uses that service, arrange to have their child collected from school at 1.00pm. If you are collecting your child, please arrange a pick-up point with him/her, bearing in mind that the area around school will be very busy and please do not drive into the school grounds.





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Start of 2017-2018 School Year

The school year will begin with two Inset days on Monday 4th September and Tuesday 5th September, when the school will be closed to students. School will open to students at the normal time on Wednesday 6th September. For all students except Year 7 this will be a normal school day. For Year 7 there will be an extended tutor period to allow students to re-familiarise themselves with routines.

Homework

Year 7 will be set only English and Maths homework until the October break. After this, students should expect a full complement of homework.

Students in Year 8 and 9 should expect to receive the same amount of homework as last year. However, we will not be issuing a rigid homework timetable. Instead, we will request that staff set homework as appropriate to the curriculum. Please note that all students will be given a minimum of four school evenings to complete any piece of homework and we will not be issuing homework over the holiday periods for any student at Key Stage 3.

In Key Stage 4, students will regularly be set homework for each of their GCSE subjects.

Equipment

The following equipment is required in school each day:

Reading Book	Small pair of in-ear earphones
2 Pencils	Set of colouring pencils
2 black Pens/biros	Glue stick ('Pritt' stick or similar)
1 purple pen	Pencil sharpener
Ruler	Eraser
Scientific calculator	

Please note that we will provide all students with a purple pen and mini whiteboard pen at the beginning of term. If a replacement is required, you will be responsible for providing it. All Key Stage 3 students will be expected to have a reading book in their bags. It would be great if this could be provided from home. If this proves difficult we do have a supply that we can use to ensure every student has a book to read.

Uniform

We will be enforcing our uniform strictly so please make sure that students leave home with the correct items. Please do not let your child convince you that items other than those on our uniform lists are acceptable. Last September several students returned to school with unnaturally coloured hair. This is not acceptable for school. The uniform requirements are listed on the next page.





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Compulsory Items – Boys

*Navy blue blazer with school badge on pocket

*Chailey School Tie (Striped for Years 7, 8 and 9 and Plain with School Logo for Years 10 and 11)

Plain pale blue tailored shirt (*plain white for Year 11*)

- *May be short or long sleeved, must be tucked in with top collar button done up. Any undergarment (e.g. vest or t-shirt) should be plain white and should not be visible.*

Plain, navy blue formal school trousers

- *Available from our suppliers. Boys are expected to wear trousers properly, i.e. not very low down and any belt necessary should be plain black or navy with a normal and discreet buckle. Denim, combat-style trousers and chinos are **not** permitted.*

Shoes (*plain, black leather or leather-like formal waterproof school shoes*)

Plain navy blue, black or white socks

Compulsory Items – Girls

*Navy blue blazer with school badge on pocket

Plain pale blue tailored blouse – school style not fashion type - (*plain white for Year 11*)

- *May be short or long sleeved. These are to be worn properly fastened. Any undergarment (e.g. vest or t-shirt) should be plain white and should not be visible.*

*Knee-length navy blue multiple pleated school skirt ('Charleston' style) (20" or 22" length are available) or

*Plain navy blue girls' trousers ('slim fit' style)

Shoes (*plain, black leather or leather-like formal waterproof school shoes*)

Plain navy blue or black tights (*Plain natural shade tights or white knee high/ankle socks may be worn from May half-term until the end of the academic year*)

Inset Days 2017-2018

Monday 4th September 2017

Tuesday 5th September 2017

Friday 24th November 2017

Tuesday 2nd January 2018

Monday 5th March 2018

Timetables

Students will be issued with their new timetable on the first day of term. Please ensure students have the required equipment and uniform but do not worry about PE kit on the first day.

Bus Passes

Students in Years 8 - 11 will collect their bus passes from school on the first day of term. Please be assured that students will be able to board coaches on the first morning without a bus pass. Our new Year 7 students will receive their bus pass in the post direct from County Hall a few days prior to the start of term. If you have any queries regarding transport, please telephone the County Transport Team on 01273 335088. Alternatively you can email them at:

mainstream-transport.cts@eastsussex.gov.uk





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All that remains for me to say is that I wish you and your families a safe and enjoyable summer break. Thank you all for making me so welcome in my first year. Chailey School is a remarkable place, full of talented and attentive students and friendly, hard-working, well qualified staff. I look forward to continuing to work with you next year.

Best wishes

Helen Key
Headteacher

Term Dates for next year

AUTUMN TERM 2017	
INSET Days – school closed	Monday 4 th September and Tuesday 5 th September
First day of term for students	Wednesday 6 th September
Half-Term Holiday	Monday 23 rd October – Friday 27 th October
INSET Day	Friday 24 th November
Last day of term for students and staff	Wednesday 20 th December
SPRING TERM 2018	
INSET Day	Tuesday, 2 nd January
First day of term for students and staff	Wednesday 3 rd January
Half-Term Holiday	Monday 12 th February – Friday 16 th February
INSET Day	Monday 5 th March
Last day of term for students and staff	Thursday 29 th March
SUMMER TERM 2018	
First day of term for students and staff	Monday 16 th April
May Day Bank Holiday	Monday 7 th May
Half-Term Holiday	Monday 28 th May – Friday 1 st June
Last day of term for students and staff	Friday 20 th July

