



# CHAILEY SCHOOL

A Specialist Language and Humanities College

Headteacher: Mrs Helen Key MA (Ed)

12<sup>th</sup> September 2017

Dear Parents/Carers

## **Open Evening – Tuesday 19<sup>th</sup> September 2017**

This is a key event in the school year for prospective students and parents for entry into Year 7 in September 2018. As many of you will remember, Open Evening provides an opportunity to look around the school and to meet staff and students – indeed, many of our current students will be helping out during the evening in a variety of ways and they always do a fantastic job!

As I am sure you will appreciate, there is a great deal of setting up of equipment, resources and displays for our visitors. Following this, everything needs to be dismantled and rooms and resources reorganised so that everything is ready for our students to return to lessons the next day. To facilitate this, with a consequent smooth start to classes for our students, School will open at **10.15am on Wednesday 20<sup>th</sup> September** as shown on the calendar.

Students will register with their form tutor at 10.15 am and we have arranged for all coaches and taxis to collect students from their normal bus stops **1½ hours later than their normal pick up time.**

Students who travel on the 121 bus service from Lewes can catch the 09.30 (Lewes Bus Station) which will get them to the bottom of Mill Lane, Chailey at 09.47 am.

Unfortunately, the 121 bus service from Uckfield does not operate other than for normal school times. Please can you arrange transport for your child to arrive at school at around 10.00 am – if possible sharing lifts with others from your area. Unfortunately, we cannot have students arriving at school at the normal time that day because staff will not be available to provide supervision.

Thank you for your support and understanding – it is much appreciated.

Yours sincerely

Helen Key  
Headteacher

