



CHAILEY SCHOOL

A Specialist Language and Humanities College
Headteacher: Mrs Helen Key MA (Ed)

March 2018

Dear Parents and Carers,

Visit to the National Theatre, London to watch 'The Curious Incident of the Dog in the Night-time' Monday 23rd April 2018

As part of your son/daughter's GCSE English Literature course, we are studying the popular play, 'The Curious Incident of the Dog in the Night-time'; seeing this play on screen will be an invaluable experience and help the students to be able to analyse from a different and deeper perspective. I am pleased to have arranged a visit to see a screening of the play at the National Theatre in London on Monday 23rd April, 2018. There are forty-nine places available on a first come first served basis.

We shall travel by coach, leaving school at 11.00am and returning at 6:00pm, when students are to be collected. Students must wear seatbelts during the journey.

Three staff will accompany the visit.

Students will require a packed lunch: no glass bottles or containers please.

School uniform must be worn as it enables us to identify our students in a crowd. Students will be expected to follow a code of conduct.

For the duration of the visit the school emergency contact number is 01273 890407 during school hours and 07952 607286 after 4.00pm.

We ask for a contribution of £20.00 to cover the cost of the travel and insurance. Payments should be made using parent pay as the most secure method of payment. If you have any issues using this payment method please contact Mrs Slade, School Business Manager on 01273 890407 to discuss or email jslade@chaileyschool.org. I have to confirm that without sufficient payments the visit cannot go ahead. There may be a reduction on the full cost to families on low incomes and in receipt of benefits. Should you believe this applies to your particular family circumstances, please contact Mrs Slade on the email address provided above.

Chailey School has an exceptional reputation for the behaviour of our students when representing the school in the wider community. School policy is that any student who is placed in isolation or excluded from school during the previous two terms to any planned visit will lose their place on the trip. Any monies already paid will not be refundable.

Please return the attached consent form, together with confirmation of the payment, in a sealed envelope, stating the student's name, tutor group and 'London theatre visit', by **11.30am Tuesday 27th March**. Online payments are to be made by this date. Places will be allocated on a first come first served basis on return of completed forms and payment confirmation.

If you have any queries about any aspect of the visit please do not hesitate to contact me.

Yours faithfully,





For School use

CHAILEY SCHOOL LOCAL VISITS CONSENT FORM

Visit to	National Theatre, London	Date	23rd April 2018
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Please return this form together with payment as agreed below, in a sealed envelope to Student Services, clearly marked with student's name, tutor group and name of visit by **11.30 am Tuesday 27th March 2018**

Name of Student		Tutor Group	
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- I consent to my son/daughter taking part in the visit.
- I have ensured that he/she understands that it is important for their safety and for the safety of the group that he/she obeys any rules and instructions given by the staff in charge.
- I understand that while the School staff on the visit will take all reasonable care of the students, they cannot be held responsible for any loss, damage or injury suffered by my son/daughter arising during or out of the visit, unless they are negligent.

Emergency contact name and number during the visit

Name	
Contact number	

Payment details

Payments to be made using Parent Pay, the school's preferred option as it gives additional security and removes the need for students to bring cheques or cash into school. It also saves a significant amount of administration time and provides instant receipts.

Please indicate payment method by ticking the relevant box below.
Please note receipts for all payments will be entered onto Parent Pay

	Please state date of online payment
Payment made	

Name Parent/Carer (please print) _____

Signed Parent/Carer _____

Date _____

To ensure a place on the visit please complete and return this form